

BOARD MEMBERS

*Andrew Tierney, Chairman  
Stan Soby, Vice Chairman  
Peter Hughes, Treasurer  
David Cox  
Rosemary Coyle  
Ryan Curley  
Irene Haines*



DIRECTOR of HEALTH

*Russell Melmed, MPH*

*Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland*

**The Chatham Health District has a Job Opening for a Sanitarian**

**Maximum Pay: \$38.50 per hour or \$70,070 per year**

**Hours: 35/week**

**Recruitment Closes: April 12<sup>th</sup>, 2024**

**What it's like to be part of our team**

- Join a group of well-trained, experienced staff in all aspects of Environmental Health
- Enjoy an inclusive, team approach to training and policy making
- Our emphasis is to educate while we regulate
- Work on implementing the FDA Voluntary National Retail Program Standards
- Attend conferences and participate in professional organizations like CEHA, NEHA, NACCHO, CPHA, AWWA, COWRA, etc.
- We offer a flexible schedule as needed to bring better balance to your busy life
- We offer tuition assistance for continuing education
- We provide a 10% annual employer contribution to your retirement
- Full time employees received Health insurance through the State Partnership Plan, and Life insurance

**General Description**

This position involves the daily application of knowledge, principles, and techniques of environmental health in the field and office; and performing inspections under applicable laws and regulations. Duties include inspections, investigations, and report preparation. Advanced knowledge of the public health code for the State of Connecticut and the ability to work independently are required.

**Examples of duties, expectations, and preferred experience**

- Establish and facilitate strong working relationships with town departments for the review, inspection, enforcement, and promotion of public health activities.
- Ability to operate independently as a generalist sanitarian (land use, food, housing, complaints, daycare, cosmetology, and water sampling).
- Interest in promoting "best practices" by assisting with the design, review, and revision of CHD protocols and procedures.
- Exemplary customer service skills to diffuse difficult situations, maintain a professional demeanor, and assist customers with code/regulatory based direction.

- Willingness to seek out training opportunities, assist with the training and mentoring of staff, and districtwide coverage during staff absences.
- Preferred experience with investigating and identifying solutions for housing related complaints (mold, vermin, trash, lead, lack of water, and lack of heat).
- Preferred experience with independent subdivision and new house construction plan review, new and repair SSDS plan reviews, well siting, and B100a reviews.
- Preferred experience with conducting inspections of food service establishments under the FDA Food Code.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Work is performed in office and field settings. Office work may include: hand-eye coordination for use of computers and various equipment, hearing, seeing, talking, sitting, standing, lifting light equipment, and reaching with hands and arms. Field inspections include walking, climbing, lifting or carrying light equipment, and close visual observation with specific capacity for detail. The employee must have the physical ability to do the work.

### **Minimum Requirements**

- Certification by the State of Connecticut in Food Service Inspections
- Certification by the State of Connecticut in Phase I and Phase II Subsurface Sewage Disposal
- Must be a Registered Sanitarian or Registered Environmental Health Specialist, or be eligible to test and secure RS/REHS within 6-months of hire
- Minimum 3 years full time paid employment in environmental health
- Ability to use Microsoft Office 365 Applications (i.e. Word, Excel, Outlook)
- Bachelor's Degree with major studies in environmental health, science, or public health; or a field of study determined to be acceptable by the Director of Health. A combination of education and experience can be considered in lieu of a Bachelor's Degree.
- Must have a valid driver's license

### **Compensation**

This is a full time, non-exempt position, with occasional evening and weekend work required. Salary will be commensurate with experience and education.

### **How to apply**

Interested applicants should submit the following to: [Tina.lanzi@chathamhealth.org](mailto:Tina.lanzi@chathamhealth.org):

- Cover letter
- Resume

Questions may be directed to the Director of Health, Russell Melmed at (860) 365-0884 or [Russell.melmed@chathamhealth.org](mailto:Russell.melmed@chathamhealth.org).