

TITLE: SANITARIAN I

Range: \$32.98-\$36.30/ hr.

DEPARTMENT: HUMAN RESOURCES – HEALTH**GENERAL DESCRIPTION**

This is entry level professional public health work in the enforcement of sanitation laws and regulations relating to public and environmental health.

Work involves responsibility for achieving and maintaining environmentally safe conditions through the enforcement of the Public Health Code and Statutes and local ordinances pertaining to environmental health. Duties include inspections, investigations, sanitary surveying and report preparation. This position also has the responsibility for making difficult health and safety decisions. The work requires that the employee understands the laws, rules, and regulations governing the enforcement of environmental health codes for (s)he is responsible for.

SUPERVISION RECEIVED

Works under the general supervision of the Chief Sanitarian.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs routine inspections of food service establishments, public swimming pools, licensed day care centers and other facilities as required by state and local codes.

Investigates environmental complaints such as garbage and rubbish disposal, improper sewage disposal, rodent and insect infestation, disease vectors, mosquito control and other unsanitary environmental conditions.

Investigates reports of children with elevated blood lead levels, provides parents and/or guardians with information on lead paint poisoning prevention, inspects or orders properties to be inspected for lead based paint and collects samples necessary to perform a risk assessment of the child's environment. Prepares orders to abate lead hazards in accordance with state statutes and regulations.

Educates food handlers and gives advice to food service personnel on proper food sanitation techniques; promotes training programs, and investigates reports of food borne illnesses.

Assists in the review of plans for the construction of new food service establishments or the remodeling of existing facilities. Monitors work in progress, and approves the completed construction before a license is issued.

Responds by telephone, in person, or in writing to persons seeking information regarding health rules and regulations, specific complaints, license requirements, and other environmental health problems.

Prepares reports of inspections and investigations. Collects samples as required.
Performs related work as required.

TITLE: SANITARIAN I- page 2

Provides information to persons who request information or assistance in enforcement related matters.

Attends seminars and conferences to stay current with developments in this profession.

NONESSENTIAL DUTIES

None.

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of the methods, principles and practices of public health sanitation as it pertains to food handling.

Thorough knowledge of environmental health, including bacteriology, biology, chemistry, and subsurface sewage disposal

Knowledge of the Public Health Code, statutes, ordinances and regulations governing environmental sanitation.

Considerable ability to enforce health codes and regulations with firmness and tact.

Considerable ability to communicate effectively orally and in writing.

Considerable ability to establish and maintain effective working relationships with superiors, associates, business owners and operators, representatives of outside agencies, and the general public.

Bilingual in Spanish preferred and able to read, write and speak proficiently.

QUALIFICATIONS

A bachelor's degree from a recognized college or university in public health, environmental health, plus two years of progressively responsible experience in field of environmental health.

SPECIAL REQUIREMENTS

Must be certified in food service inspection, Sub-surface Sewage Phase 1 by the State of Connecticut and must be certified in Lead Inspector or Lead Risk Assessor Certification, or eligible for certification by the State of Connecticut within one (1) year of employment.

Maintenance of the above certifications shall be a requirement for the employee to remain in this classification.

Must have a valid Connecticut driver's license.

TOOLS AND EQUIPMENT USED

Motor vehicle, water analysis kit, computer, temperature probes, sound level meter, humidity meter, portable x-ray fluorescence analyzer (XRF), office equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed both in an office setting and at various locations (e.g. restaurant kitchens, housing facilities, schools, and occasionally outdoors (pools, beach water, septic systems). Hand-eye coordination is necessary to use various pieces of test equipment. While performing the duties of this job, the employee is occasionally required to stand, walk; use hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required for this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to dirty, odorous, wet and/or humid condition, vermin, or risk of electrical shock. The noise level in the work environment is usually quiet in the office, and moderate in the field.

GENERAL GUIDELINES

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.