CEHA Executive Board Meeting

DATE: April 4, 2017       TIME: 12:00

Members Present: Stacey Herbette, Jeff Polhemus, Kevin Elak, Scott Cook, Matt Payne, Don Kendrick, Maryam Hosseini, Mindy Chambrelli, Suzanne Blancaflor, Jessica Fletcher, Debbie Schober, Phyllis Amodio, Elizabeth Kavanah & Luigi Sartori

1. Call to Order
   - The meeting was called to order by President Matt Payne at 12:20 PM

2. Motion to approve the Agenda
   - Motioned to approve by Maryam Hosseini 2nd by Luigi Sartori

3. Secretary’s Report (Luigi Sartori)
   - Approval of amended minutes from February 8, 2017 Board Meeting motioned to approve by Mindy Chambrelli 2nd by Jeff Polhemus. Vote Passed.

4. Treasurer’s Report (Scott Cook)
   - Scott Reported CEHA 2016-2017 operating budget for review and approval. Motioned to approve by Scott Cook 2nd by Jessica Fletcher. Vote Passed.

5. President’s Report (Matt Payne)
   - NEHA Membership Group Survey discussed.
   - Updated Vision work and mission statement remarks to Board.
   - Reported presenting CEHA to SCSU EHS class.
   - Reported on new bathing tables in massage salons.

6. Standing Committee Reports
   - By-laws (Stacey Herbette)
     - Reports several updates ongoing with by-laws and policy manual for future board approval/discussion, including wild apricot language and Scholarship name change, credit card policies, and election policies.
   - Education (Debbie Schober)
     - Reported Certified Pool Operators course available for 2017
     - Brian Falkner offered to conduct a tattoo training.
     - Mindy Chambrelli offered to conduct a Salon training.
     - Reported on updates for 2017 Summer Meeting.
   - Legislative (N/A)
     - Matt Payne and Maryam Hosseini reported on proposals, updates and testimony generally; awaiting report from committee chairs.
• Membership (Maryam Hosseini)
  o Maryam reported on numbers of renewals and lapsed members; 63 non-renewed
  o 3 new member applicants awaiting approval
• Nominations/Elections reported: (Kevin Elak)
  o Kevin reported on upcoming election rollout for May 2017 and nominations.
• Publicity/Newsletter (N/A)
  o Matt Payne reported on revising CEHA pamphlet/brochure for distribution at events
• Scholarships/Awards (Eloise Hazelwood)
  o Matt Payne reported $10 donated for scholarships & advocated for nominations to the Pierello Award.

7. Technical Advisory Committee Reports
• Housing/Lead (N/A)
• Food (Mindy Chambrelli) Reported:
  o progress on FDA Code adoption
  o Process training for beef dry aging
  o Need/planning for a Spanish/English food handler training program
• Subsurface Code Advisory (Jeff Polhemus) Reported:
  o Soils training planned for Session Woods October 18-19th 2017
  o Proposed changes to B103 being discussed
• Water (Don Kendrick) Reported:
  o March Private Well Water Conference was a success
  o B51 update continues
  o Arsenic in well water detection grant proposed
• Yankee Conference (Scott Cook) Reported:
  o Requesting proposals for a universal Yankee conference graphic
  o April 21st next Board meeting

8. Old Business
• Regionalization testimony reviewed

9. New Business
• CEHA Summer Meeting set for July 28th 2017 @ Meigs Point.

10. Adjournment
• Next Executive Board meeting: May 10, 2017
• Motion to Adjourn by Scott Cook, 2nd by Stacey Herbette. Vote Passed.