CEHA Executive Board Meeting

DATE: May 10, 2017  TIME: 12:40

Members Present: Kevin Elak, Mindy Chambrelli, Dianne Collelo, Eloise Hazelwood, Vicky Carrier, Matt Payne, Brian Falkner, Jessica Fletcher, Don Kendrick, Debbie Schober, Phyllis Amodio, Scott Cook, Elizabeth Kavanah, & Luigi Sartori

1. Call to Order
   - The meeting was called to order by President Matt Payne at 12:40 PM

2. Motion to Approve the Agenda
   - Motion to approve the agenda as presented by Brian Falkner 2nd by Don Kendrick. Vote Passed.

3. Secretary’s Report (Luigi Sartori)
   - Motion to approve amended minutes from April 6th 2017 Board Meeting by Phyllis Amodio 2nd by Scott Cook. Vote Passed.

4. Treasurer’s Report (Scott Cook)
   - Motion to approve budget as presented by Scott Cook 2nd by Phyllis Amodio. Vote Passed.

5. President’s Report (Matt Payne)
   - Reported on NEHA membership survey results and trends

6. Standing Committee Reports
   - Education (Debbie Schober)
     - Motion to set prices on Certified Pool Operator (CPO) training for 2017 at $200 for members and $250 for non-members; with $150 for instructor per enrollment by Deb Schober, 2nd Jessica Fletcher. Vote Passed
     - Motion to have the Education Committee fundraise, via holding a Serve-Safe course, with all proceeds going to CEHA by Jessica Fletcher, 2nd Eloise Hazelwood. Vote Passed
     - Motion for Education Committee budget of $2300 with anticipated $3000 in total revenue from CPO & Serve Safe trainings by Debbie Schober, 2nd Eloise Hazelwood. Vote passed
     - CEHA Summer meeting date finalized to July 28, 2017 with vendor details and CEU’s forthcoming.
   - Legislative (Elizabeth Kavanah & Dianne Collelo)
     - Updated on active status of FDA Food Code adoption
     - Updated on active status of Cottage food bill
     - Updated on status of Regionalization Bill(s)
HB 7293 discussed as current potential incarnation of integration plan.

- Membership (N/A)
- Nominations/Elections (Kevin Elak)
  - Nominations for Vice President and Treasurer received. Nominations closed.
- Publicity/Newsletter (N/A)
  - Newsletter published
- Scholarships/Awards (Eloise Hazelwood)
  - No nominations received
  - Discussion on award amounts.

7. Technical Advisory Committee Reports
   - Housing/Lead (Brian Falkner)
     - Updated on status of Property Maintenance Code adoption with potential repeal of portions of CGA 47a.
     - Ad-hoc discussion on Tattoo annual presentation for SCSU undergraduate course.
   - Food (Mindy Chambrelli)
     - Reported on intern working on Spanish interpretation on food protection documents and training materials
   - Subsurface Code Advisory (N/A)
   - Water (Don Kendrick)
     - Private Well workgroup to meet 5-21-17
     - President Payne discussed request of CEHA opinion for audit of CTDPH Drinking Water Section
     - Vicky Carrier proposed future training opportunity in December 2017

8. Old Business
   - Yankee Conference Planning
     - Scott Cook reported updates from planning committee from meeting on 4/21/17.

9. New Business
   - Mindy Chambrelli proposed workgroup discussion on Algal bloom subject for 2017 summer season.
   - Neha Membership survey discussed in Presidents report.

10. Adjournment
    - Motion to Adjourn by Scott Cook, 2nd by Jessica Fletcher. Vote Passed.