1. Call to Order: 12:04 pm, by President J. Fletcher
   a. Agenda: Add Yankee Conference, Old Business. Motion C. Motes, 2nd S. Cook, passed
   b. Guests: Tracey Weeks, DPH Liaison, will be arriving late.
   c. Roll call, sheet circulated, attached to filed minutes.

2. President’s Report, J. Fletcher
   a. Newsletter: thanks expressed to Heather Oatis for fine job.
   b. Noted: This will be the last meeting in Middletown, this year. Suggestion of a thank-you check to the Fire District: Motion Liz Kavanah, 2nd Maryam Hosseini, Passed.

3. Secretary, Minutes of the meeting of September 11th: Copy circulated. Motion to accept: Scott Cook, 2nd Mindy Chambrelli, passed, 4 abstentions.

4. Treasurer’s Report: As of October 9, 2019, includes items and reports from previous fiscal year. (Fiscal Year begins on October first, annually) The final Fiscal Year Report for 2018-2019 will be presented at the Annual Meeting on November 1, 2019.
   a. Reports: Account balance $10,520.06;
   b. Transactions Report for 8/16/19 to 10/8/19;
   c. Summary Report of income vs expenses $7,098.21 vs 3,653.73;
   d. Budget Report FY 2018 – 2019: Balance forward $9,253.84;

5. Standing Committees:
   a. Education: Dianne not present; take up under old business. (Yankee Conference)
   b. Legislation: Chair Elizabeth Kavanah is combing through last year’s session for any items of note. Noted that S. Blancafors is interested in serving as Co-Chair for this fiscal year.
   c. Membership: Maryam has received nomination/application forms. Nomination for Honorary Membership of Suzanne Blancafors – moved by Maryam, 2nd by Phyllis Amodio. Passed. A report by Maryam on Health Departments with no RS who are CEHA members will be forwarded to the President for letters to the Directors of Health for those departments. Applications for memberships: Six received, including one student. Motion to approve by Maryam, 2nd by Chuck Motes. Passed.
   d. Nominations Committee: Debbie Schober. No nominations received for V.P. or Chair of Housing/Lead Committee. These will be brought to the floor at the Annual Meeting.
   e. Publicity/Websites: Heather has remaining supplies for the online store, and materials for the handouts at the Annual Meeting. Bags, hats, portfolios. She has scheduled a “bag stuffing party” at So. Windsor HD for October 29th at 2:00 pm. There was discussion concerning a “Special Edition of the Newsletter” for the Annual Meeting. A suggestion to put a copy of the 2019 Proclamation concerning Sanitarians in the bag with the Meeting
Agenda met with approval. It was suggested that the call for articles for a Newsletter for the Annual Meeting should go out in the early Spring of the year. The suggestion was met with general approval.

f. Scholarships: Erica Mikulak. Scholarships are ready: One undergrad – Smith Scholarship – attending University of St. Joseph. One Yankee Conference – a graduate student. Report to be emailed to the Board for concurrence. Erica is still working on Sanitarian of the Year. Short discussion on matter of certificates vs plaques. Decision to be left to Erica.

6. Break – 1:30 to 1:44.

7. Technical Advisory Committees:
   a. Housing/Lead: Brian Falkner. For 2020, HUD is lowering clearances for Pb. At 5 or greater ug/dL in Children < 6 years, HUD is ordering testing in housing. Positive results in paint triggers a letter, which requires local health department orders for abatement. Discussion ensued.
   b. Food Safety: R. Petersen. At the Advisory Group meeting, SoftServ machines are no longer tested by Consumer Protection (State). The State Lab does not test any more for them. Question to be referred up through DPH Liaison. A new sanitizer chemical for “autochlor” machines is being tested and evaluated for being added to the current approved sanitizers. Will go under the “Oxime” name. Septic systems sizing for food service establishments: sized using water usage by nearby facilities, does not consider some factors such as fixtures, deep ware washing sink turnovers, other cleaning. Request that this matter be evaluated for future changes in design criteria. Quick discussion on workforce development. Rick noted from conversations at another meeting that cruise ships are inspected in port only, and not on the cruises. Also that as far as he knows, only one cruise line retains inspectors who are registered sanitarians. Rick will be stepping down as Chair of his Committee. Input from Tracey Weeks: Itinerant Vendor legislation/statute: Originally CADH voted to repeal the language as did CEHA, however CADH has since changed their position and instead want to work on the language to implement it. A group to work on how to enable the licensing and inspections is to be empaneled: CEHA should have a seat. Chair of Food Safety? State Departments have formed a “Rapid Response Team” for food outbreaks, does CEHA wish to have representation? FITO training has begun. DPH is considering revising the certification process based on questions raised by CADH.
   c. SSDS: Ryan McCammon. Soils training coming up in 2 weeks. Change in food caterer resulting in higher cost. Requested increase of $1,331.39. Moved by Ryan, 2nd by R. Petersen. Approved. Noted that education of MDC employees is being performed to recognize subsurface sewage disposal system failures during their inspections.
   d. Water/Wells: Don Kendrick. PFOS – An action plan is out for comments, includes testing water supplies, food-related products, firefighting foam and alternatives (US Air Force is being tasked to find alternatives).
   e. Body Arts/Personal Services: Mindy Chambrelli. The conference was very well attended and participation high. There were technical issues concerning presentations, which will be
addressed for any future educational events by CEHA in the future. The draft inspection forms and inspection standards are out for review.

8. New Business: None

9. Old Business:
   a. The Annual Meeting will be on November 1, at St. Clement’s Castle in Portland. The Agenda was reviewed, and discussed, door prizes, schedule of events, etc.
   b. Yankee Conference: short report by S. Cook. Upcoming meeting on Dec. 13th, for planning. The contract and deposit are in place for the Connecticut Y.C. Details of presentations at the Conference are being worked out.
   c. Workforce development: Ryan: Have CEHA invite the President of CADH to discuss schools (university and college) to provide educational tracks in EH and related sciences such as environmental studies. Discussion should include hands-on, best practices and apprenticeship programs.


Respectfully submitted:

Charles I. Motes, Jr., M.S., M.P.H., R.S.
Secretary