Board of Directors meeting

December 11, 2019

Naugatuck Valley Health District, 98 Bank St, Seymour, CT

1. Call to Order: 12:13, by President M. Chambrelli
   a. Agenda: Add members to remain for photograph at end of meeting. Motion R. McCammon, 2nd S. Cook, passed
   b. Guests: Tracey Weeks, DPH Liaison, Steve Knauf will be arriving late.
   c. Roll call, sheet circulated.

2. President’s Report,
   a. Notes concerning the Vice-President’s position
   b. Listing of the Chair appointments was circulated, with members requested to confirm accuracy of information. Motion to approve C. Motes, 2nd S. Cook, Copy to Sec’y. Approved.
   c. Motion to hold a special election of Vice-President during Standing Committee Reports: J. Fletcher, 2nd K. Elak. Passed.
   d. Recognition of our profession and professionals in Environmental Health. Awards were noted in the NEHA Journal for December in the NEHA President’s Letter. Mindy asked for names (nominations) for awards for the future.
   e. Mindy awarded Presidential Citations to Jessica and to Dianne for their dedication and work on behalf of CEHA.

3. Secretary’s Report,
   a. Minutes of October 9th Board Meeting, As amended by T. Weeks, (to be filed). Motion J. Fletcher, 2nd, Passed.
   b. Minutes of the Annual Meeting November 1: Motion by J. Fletcher, 2nd by P. Amodio. Passed.

4. Treasurer’s Report: From October 9 to December 10th presented (copies circulated). A separate budget is to be created for the Yankee Conference account. Motion to approve: J. Fletcher, 2nd K. Elak. Passed.

5. Standing Committees:
   a. Education: Dianne: D. Schober and L. Miller are on her committee. Dianne is requesting suggestions for topics, speakers and venues for educational seminars for the coming year.
   b. Legislation: Chair Elizabeth Kavanah: The 2020 Legislative Session (Short Session) begins in February. There will be a training seminar sponsored by C.P.H.A. on “Health Equity” at SCSU on February 8, 2010, all day.
   c. Membership: Maryam has received a number of new membership applications.
   d. Nominations Committee: Phyllis Amodio: A motion for a special election of the Vice President made by Phyllis, 2nd by S. Cook. Motion passed. Candidate Christopher Buter of East Shore was nominated by Jessica, 2nd by Dianne. Passed by vote of Board present. Phyllis noted the need to get information on Officer and Board members out and to encourage more involvement by the membership.
e. Publicity/Websites: The Winter Newsletter will be sent out in January 2020.


6. Technical Committees:
   a. Housing/Lead Kristen Amodio: Hoarding and lead case management.
   b. Food: Steve Yenco: Update on current status. R.O.P.s are becoming a problem. Tracey Weeks commented that many applications received have not been approved. She noted that a course in HAACP and Train-the-Trainer is forthcoming. She also noted that there has been “vigorous” discussion concerning the Itinerant Vendor legislation recently passed.


8. Technical Advisory Committees:
   a. Subsurface Sewage Disposal: Ryan McCammon. The October training sessions were very well attended. They were well received and very successful. In discussing the Workforce Development Committee – any suggestions and comments should be sent to Ryan. To take to the Committee.
   b. Water/Wells: Don Kendrick. There will be a Well Conference on April 27th. Salt is a Topic of interest. PFOs (Bradley Air Crash and other spills/uses) are a recent issue of current issue as well. D.O.T. and D.E.E.P. are working on salt contamination of wells. Suggested that we keep on the lookout for bills on salt in the upcoming Legislative Session. DCP: Well Drilling regs are in final draft. Under workforce development, well drillers and water treatment people are looking for people to enter their fields.
   c. Body Arts/Personal Services: Brian Falkner noted that a Body Arts school in New Haven is not an acceptable program. It was noted under 2019-117 – Licensing -19a-231, requiring 2 years of practice.

9. Old Business:
   a. Workforce development: Ryan: Discussed apprenticeships, reaching schools and colleges, high schools. There is a Minor in E.H./Sanitarian at UConn starting in Spring 2020. Ryan talked about reaching out to local Health departments and sharing best practices as training tools. Tracey commented concerning apprenticeship programs and LHD sponsoring them as well as the schools. There may be an expansion of the SCSU programs in this area.

10. Adjourn: 2:59 pm.

Respectfully submitted:

Charles I. Motes, Jr., M.S., M.P.H., R.S.

Secretary