1.Call to Order: 12:18 pm, J. Fletcher, Presiding

2. Additions or changes to the Agenda: Motion: To add a discussion regarding Zach Drzal to the membership report. Motion by Scott Cook, 2nd by Rick Pedersen. Motion carries.
   a. Guests: Tracey, CT DPH, Food Protection Program

3. President’s Report:
   a. Jessica thanked the Board for allowing her to attend the NEHA Annual Educational Conference in Nashville.
   b. Online voting: Jessica asked if everyone understands how it works. Jessica will work on adding language to the Policy Manual when she is Past-President.
   c. Steve Knauf’s birthday was recognized.

4. Minutes of the February Meeting: Secretary Chuck Motes not present. Jessica mentioned the May and July minutes will need to be approved at the next meeting.

5. Treasurer’s Report: Scott Cook presented the account balances, transactions, and budget status as of August 16, 2019. Motion to accept: Mindy Chambrelli, 2nd Rick Pedersen. Motion passed.

6. Standing Committees:
   a. Education-Dianne Harding:
      i. Working on adding service animal information from Summer Meeting to the CEHA website
      ii. Annual meeting speakers are being coordinated. Food Protection Program, Steve Nattrass, Larry Ramdin, Brian Toal, Kirby Stafford, and Rob Powitz
   b. Legislation – No report (Liz Kavanah not present)
   c. Membership – Maryam Hosseini not present. Scott Cook discussed that Zach Drzal paid membership rate for non-drinking water topics, but his membership had lapsed. Zach also wanted to sign up for soils training. His membership was paid by Danbury HD, plus $80 to cover seminar fees. Scott received a check for $40 membership, but not the seminar fees. Scott recommends that we take the money received to pay for Zach’s membership. Motion: To re-instate Zach Drzal as a CEHA member Motion by Scott Cook. 2nd Phyllis Amodio. Motion passed.
   d. Nominations/Elections – Deb Schober mentioned that Brigid White from Ledge Light Health District expressed interest in helping out with the committee.
   e. Publicity – Heather Oatis not present, but she submitted a written report to Jessica.
      i. All CEHA store items have been distributed
      ii. An email will go out to membership about reusable bags for purchase
      iii. Looking into adding padfolios, hats and polos
      iv. Do we want to purchase something to give out at Annual Meeting?
      v. Soils Training is live on the website
vi. Personal Services event will be put on website when details are finalized
vii. Farmington Valley Health District will be featured in the next newsletter
viii. Do we want to do a special edition newsletter for Environmental Health Professional Day (August 24, 2019)
f. Scholarship Committee – No report (Erica Mikulak not present). There was a discussion about an issue with emails going to Erica’s previous place of employment. The correct email addressed has been put on the CEHA website.

7. Technical/Advisory Committees:
   a. Housing/Lead-Brian Faulkner: No report (not present)
   b. Food Safety – Rick Petersen:
      i. Rick has been appointed to NSF Committee
      ii. Food Safety Advisory Group: A meeting is planned in September. Rick will represent CEHA
      iii. Tracey Weeks provided an update on several topics:
          1. No update on Itinerant Food Vendor Reciprocity Public Act. CADH did not submit comments. Tracey has a meeting on 9/5 with DPH Commissioner about this topic. Commissioner supports the idea of a reciprocal license. A discussion ensued about the pros and cons of itinerant vendor reciprocity.
          2. HACCP Training – Tracey is working on bringing a hands-on special processes training class to CT
          3. New Food Regulations – Regulations have been submitted to the Governor’s office for review.
          4. September FDA Plan Review Course – the course is now full.

8. Break
   a. Begin 2:00PM
   b. End 2:08 PM

   a. Subsurface Sewage – Ryan McCammon: Ryan provided a summary of the discussions that took place at the recent DPH Subsurface Code Committee Meeting:
      i. Discussion about whether to raise daily discharge from 7,500 to 10,000 gallons
      ii. PA-19-117 No fees for exceptions, raise fees for 2000+ gallons
      iii. Issue with pH of condensate from high efficiency gas furnaces
      iv. New approved filter fabrics
      v. New leaching products
      vi. Steve Knauf – discharge from horse barns. Jurisdiction changed from DEEP to LHD. Requesting guidance document for LHD’s
      vii. FEMA Flood Zone in Old Saybrook
      viii. De-centralized Septic Systems
      ix. 80 spots open for Soils Training Class
b. Water/Wells-Steve Knauf, Don Kendrick:
   i. Action Level for manganese changed from .5mg/l to .3mg/l
   ii. USGS Phase II for arsenic and uranium is almost complete
   iii. Private well conference scheduled for April 2020
   iv. Discussion on chloride and annual water testing requirement of private wells

c. Body Arts/Personal Services-Mindy Chambrelli:
   i. **Motion:** To make Body Arts and Personal Services a full technical advisory committee. Motion by Mindy Chambrelli. 2nd Rick Pedersen. **Friendly Amendment:** by Scott Cook: Have Mindy remain as Ad-Hoc Committee Chairperson until the Annual Meeting, when it will become a permanent technical advisory committee. Mindy will then appoint a chairperson. Motion passed.
   ii. Personal Services and Body Arts Conference: September 30, 2019 at Stratford Health Department.
   iii. **Motion:** To charge $25 for members and $65 for non-members. Motion by Dianne Harding. 2nd Scott Cook. Motion passed.

10. Old Business - none

11. New Business – Scott Cook – Yankee Conference
   a. CT is “hosting” in 2020 in Rhode Island. Conference will be in CT in 2021
   b. Scott would like to merge the Yankee Conference with the FDA Northeast Regional Seminar
   c. **Motion:** To form a Yankee Conference planning committee for 2020. Scott and Dianne will co-chair the committee. Motion by Scott Cook. 2nd Rick Pedersen. Motion passed.
   d. **Motion:** To allocate $600 for Scott Cook to attend the Yankee Conference. Motion by Rick Petersen. 2nd Phyllis Amodio. Motion passed.

12. Next Board Meeting scheduled on September 11th at the South Fire District in Middletown.

13. Motion to adjourn by Scott Cook. 2nd Mindy Chambrelli. Motion passed. Adjourned at 3:08 pm

Respectfully submitted:

Kevin Elak, RS, REHS, CP-FS

Vice President