Plainville-Southington Regional Health District

NOTICE OF VACANCY

POSITION: Sanitarian

LOCATION: Plainville-Southington Regional Health District

SALARY: $60,000-$65,665, subject to registration/certification.
*Salary and benefits are currently under collective bargaining negotiations.

OVERVIEW OF THIS POSITION:

- Performs the full range of duties in the education and enforcement of public health laws and regulations relating to environmental health, housing and property maintenance, and disease prevention. Work may be performed in emergency situations, requiring the ability to multi-task and respond to situations promptly, professionally, and accurately. Works within the framework of applicable policies and procedures, program objectives, and recognized public health practices.
- Full job description attached.

QUALIFICATIONS REQUIRED:

- Bachelor’s degree from an accredited college or university with a major in public health, environmental health, biological sciences, sanitary engineering, or a closely-related field is required.
- Must possess and maintain a valid driver’s license.

QUALIFICATIONS PREFERRED:

- Two years’ experience in the field of environmental health.
- Valid certification as a CT Registered Sanitarian and/or Registered Environmental Health Specialist.
- Food Service Establishment Inspector Certification from the State of Connecticut.
- Lead Inspector Certification.
- Phase 1 and Phase 2 Subsurface Sewage Disposal Certification from the State of Connecticut.

APPLICATION PROCEDURE & CLOSING DATE:

- Please submit a cover letter and resume to: Shane Lockwood, Director of Health at lockwoods@southington.org
- July 24, 2020
SANITARIAN
Job Description

Work is performed under the general supervision of the Director of Health and Chief Sanitarian. Involves responsibility for executing environmental health activities including the application and interpretation of public health laws and regulations related to environmental planning, prevention and public health promotion.

Distinguishing Features:

Performs the full range of duties in the education and enforcement of public health laws and regulations relating to environmental health, housing and property maintenance, and disease prevention. Work may be performed in emergency situations, requiring the ability to multi-task and respond to situations promptly, professionally, and accurately. Works within the framework of applicable policies and procedures, program objectives, and recognized public health practices.

Responsibilities:

1. Reviews and approves plans, performs soil tests and conducts inspections for construction of subsurface sewage disposal systems.
2. Makes recommendations for corrective action to be taken concerning individual water supply and subsurface sewage disposal systems. Reviews engineered and non-engineered plans. Issues well permits upon satisfactory compliance with appropriate regulations.
3. Reviews and approves new and renovated plans, conducts inspections for sanitary requirements of food service establishments, schools, salons, swimming pools, shopping centers, and other buildings or structures per State Public Health Code Regulations.
4. Conducts periodic sanitary inspections of all food service establishments and itinerant food vendors.
5. Installs and maintains procedures necessary to maintain compliance with codes, regulations, and requirements.
6. Investigates complaints related to the environment such as housing, nuisance, water supplies, sewage disposal, refuse disposal, air pollution, rodent and insect infestations, disease vectors, lead paint, oil and chemical spills, hazardous wastes, food or water-borne diseases, etc.
7. Collects, under prescribed methods, samples of water from swimming pools, wells, community water supplies and other areas, and offers recommendations relative to the protection and disinfection of water supplies.
8. Advises other local agencies, divisions, boards, or commissions regarding administrative and technical environmental health matters.
9. Maintains current knowledge of industry standards. Documents work activities.
10. Reviews laboratory and other reports related to environmental samples/testing, analyses results, and implements enforcement activities as needed.
11. Initiates enforcement proceedings and assists in the preparation of Director of Health notices of violation as necessary to ensure public health and safety.
12. Responds by telephone, in person, or in writing to persons seeking information regarding health rules and regulations, specific complaints, license requirements, and other environmental health concerns. Compiles reports as needed.
13. Performs related duties as required that are necessary and appropriate.

The above essential duties and responsibilities are not intended as a comprehensive list. They are intended to provide a representative summary of the major duties and responsibilities.
Knowledge, Skill and Ability:

- Ability to analyze, interpret and administer Federal, State, and municipal environmental health and housing laws, codes, ordinances, and regulations.
- Interpret disease and injury causation and the impact of and solutions to current public health problems.
- Strong inspection and investigation skills.
- Understanding of public health sampling, testing techniques and laboratory procedures.
- Knowledge of housing code enforcement principles and practices.
- Demonstrate techniques for collecting, analyzing and reporting data.
- Ability to objectively and scientifically investigate and evaluate environmental problems and propose effective solutions.
- Ability to make judgments about violations and their severity.
- Interpret and enforce regulations firmly and tactfully with the general public.
- Establish and maintain effective working relationships.
- Use all enforcement laws, codes, ordinances, tools, and educational activities to ensure public health and safety.
- Operate computers and a variety of software.
- Communicate effectively orally and in writing. Prepare clear and concise case records and reports.
- Provide expert witness testimony as necessary.

Minimum Qualifications:

Bachelor’s degree from an accredited college or university with a major in public health, environmental health, biological sciences, sanitary engineering, or a closely-related field. Must possess and maintain a valid driver’s license.

Preferred Qualifications:

Two years of experience in the field of environmental health.
Valid certification as a Connecticut Registered Sanitarian and/or Registered Environmental Health Specialist.
Food Establishment Inspector Certification from the State of Connecticut.
Lead Inspector Certification.
Phase 1 and Phase 2 Subsurface Sewage Disposal Certification from the State of Connecticut.

May be required to obtain additional certification as a result of legislative requirements.

Physical Demands and Working Conditions:

Work is performed in an office environment and in various community settings with travel to inspection sites. Work includes outside inspections in weather extremes. Work may be performed outside of normal business hours for temporary events, or to respond to emergency situations. May be exposed to body fluids, hazardous waste materials, toxins and/or poisonous substances. Some moderate lifting may be required.